

GENERAL TERMS AND CONDITION

Sr. No.	PARTICULARS	CALIBRATION AGENCY'S CONFIRMATION/ REMARK
1	The calibration work has to be completed on mutually agreed date and time schedule.	
2	All the artifacts shall be calibrated in the range specified in Scope of work.	
3	The class of standard instruments used for calibration shall be better than the class for which the equipment are to be calibrated.	
4	Calibration stickers having equipment details, calibration date, calibration status and next due date shall be labeled after calibration immediately.	
5	Detail Calibration Certificates shall be prepared in line with ISO 17025:2017 and should be submitted within 15 days from the date of completion of calibration.	
6	The total per unit Calibration Charges (excluding taxes) shall be quoted by laboratory. The applicable taxes shall be clearly mentioned in quotation.	
7	The TDS shall be deducted directly from Bill and TDS certificate shall be issued accordingly. In case of exemption of Income Tax, documentary evidence of exemption of IT shall be submitted along with quotation.	
8	The payment shall be made after completion of calibration and submission of final Invoice/Bill and copy of calibration certificates.	
9	After issue of work order, calibration works has to be completed within one month. Any failure, deviation to fulfill this on the part of contracting party will attract a penalty of 0.50% of contract value per week, limited to a maximum value of 10% of the contract value.	
10	Any deviation from terms and conditions shall be clearly mentioned in Quotation.	

SIGN AND SEAL OF PARTY